St Philip's School

Harrow Close, Chessington, Surrey, KT9 2HR
020 8397 2672
www.stphilips-chessington.org
office@stphilips-chessington.org
Principal: Ben Walsh

Job Description

Post:	**Maths Teacher**
Responsible to:	The Headteacher, Senior Leadership Team, Head of Key Stage, Appraisal Line Manager
Responsible for:	Groups or individual pupils as directed by the Headteacher.
Important Functional Relationships:	Headteacher, Deputy Head, Assistant Head, class teachers, teaching assistants' other members of the school staff, pupils. The post holder interacts at a professional level with colleagues and seeks to establish and maintain productive relationships and communication with them in order to promote mutual understanding of the school's curriculum, with the aim of improving the quality of teaching and learning in the school.
Important External Relationships:	Parents/Carers; Governors; Children's Services; Speech and Language Therapist/Assistant; Occupational Therapist; Educational Psychologist/Assistant; Visually Impaired and Hearing-Impaired Advisers
Main Purpose of Job:	To teach Mathematics in the school, ensuring the best possible progress and outcomes for every individual and group of learners. To teach students individually, in groups, or classes, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs. To maintain the positive ethos and core values of the school, both inside and outside the classroom. To contribute to constructive team building amongst teaching and non-teaching staff, parents, and governors. To work in accordance with the requirements of the Teachers' Standards, School Teachers Pay and Conditions Document and St Philip's School's Policies.
Main Pay Range and Newly Qualified Teachers: duties and responsibilities	To have a commitment to the agreed whole school vision and ethos. To plan, prepare and implement appropriate programmes of work which: • take account of each student's individual special educational needs • fulfil the National Curriculum requirements • are in line with whole school policies • motivate students to develop independence and self confidence • include first-hand experience, curriculum enrichment and the celebration of students' contributions To lead on a subject or subjects as agreed with the Headteacher; if appropriate.

	To create, modify or adapt teaching strategies and resources to facilitate access to a broad, balanced, and relevant curriculum. To encourage students to be healthy, stay safe, enjoy their learning, and make a positive contribution to school life. To assess and evaluate students' work, providing them with feedback, and maintain records of progress and attainment. To write reports for parents, including Annual Review reports. To establish effective partnerships with home and other professionals. To maintain a classroom environment that is conducive to learning. To collaborate with, and deploy, support staff effectively. To ensure that all students have equal access to the experiences and opportunities provided. To have high expectations of students' work, attitude, and behaviour by: • being a good role model for students in all personal qualities • developing and implementing methods of improving students' self-esteem by fostering the positive self-image of each student through praise and encouragement, ensuring that the students know they are valued • maintaining good order and discipline amongst pupils, in accordance with the school's behaviour policy • implementing agreed strategies in relation to students' learning difficulties and associated emotional or behavioural difficulties To demonstrate awareness of factors within and outside the school which influence social, emotional, cognitive, and behavioural development To alert the Designated Officers, or (in their absence) a relevant member of the Senior/Middle Leadership Team, to any Child Protection concerns
Upper Pay Range Teachers/ TLR Post holders: duties and responsibilities	Demonstrate the capacity to perform to a standard which is at least good and is effective enough to provide mentoring to other teachers, give advice to them and demonstrate to them effective teaching practice and how to make a wider contribution to the teaching and learning at the school in order to help them meet the relevant standards and develop their teaching practice. Contribute significantly, where appropriate, to implementing workplace policies and practice and promote collective responsibility for their implementation.

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	Have an extensive knowledge, understanding and practical application of how to use and adapt a range of teaching, learning and behaviour management strategies, including how to personalise learning to provide opportunities for all learners to achieve their potential. Have an extensive knowledge, a well-informed understanding and practical application of the assessment requirements and arrangements for the subjects/curriculum areas you teach, including those related to public examinations and qualifications. Have an up-to-date knowledge and understanding of the different types of qualifications and specifications and their suitability for meeting learners' needs. Have sufficient depth of knowledge and experience to be able to give advice and support to colleagues on the development and well-being of children and young people. Be flexible, creative and adept at designing learning sequences within lessons and across lessons that are effective and consistently well-matched to learning objectives and the needs of learners and which integrate recent developments, including those relating to subject/curriculum knowledge **Additional Accountabilities for the Maximum of the Upper Pay Range** In addition to the requirements of a Main Pay Range teacher and an Upper Pay Range teacher, teachers paid at the maximum of the Upper Pay Range are required to ensure that they: - Consistently fulfil the requirement to perform to a standard which is at least good and is effective enough to provide mentoring to other teachers, give advice to them and demonstrate to them effective teaching practice and how to make a wider contribution to the teaching and learning at the school in order to help them meet the relevant standards and develop their teaching practice. - Consistently play a significant and substantial role in school improvement. - Consistently provide a role model for teaching and learning; supporting the quality of teaching and learning of others. - Consistently make a distinctive contribution to the raising of pupil standards and/or enrichment. - Consistently contribute effectively to the work of the wider team. - Consistently take advantage of appropriate opportunities for professional development and use the outcomes effectively to improve pupils' learning.

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Standards and Quality Assurance	To actively promote and implement whole school policies. To set a good example in terms of professional dress, having regard to the staff dress code, punctuality and attendance. To attend and participate in meetings which relate to the school's future development, curriculum planning, administration or organisation. To actively comply with policies and procedures relating to lesson observations, child protection, health, safety, welfare, security, confidentiality, and data protection. To appreciate and support the roles of other members of the schoolwork force, treating them with respect and dignity at all times. To take part in the school's staff Appraisal arrangements and participate in training and development actions as required. To undertake professional duties that may be reasonably assigned by the Headteacher.

This job description may be amended at any time following discussion between the Headteacher, Appraisal Line Manager and the member of staff, and will be reviewed annually.